

Spiral Natural Foods Co-Op
Board of Directors Meeting Minutes
July 8, 2024 at 6:00 pm

Location of Meeting: in-person meeting; Spiral Co-Op

Attendees: Amanda Olson, Tammy McGinn, Leigh Arnoldy, Katya Rouzina, Brandon Lovejoy, and Matt Malecha

Absent: Jess Settergren, Sue Taylor

Call to Order at 6:23 pm: **Amanda** motioned to call the meeting to order, seconded by **Tammy**. The motion was voted on and **passed**.

Administration **6:24 pm to 6:46 pm**

- **Consent Agenda - Amanda** **6:24 pm - 6:24 pm**
 - **July Meeting Minutes**
 - Agenda for Evening's Meeting

Amanda motioned to approve the consent agenda and minutes. **Tammy** seconded it. The motion was voted on and **passed**.

GM Business **6:25 pm to 6:46 pm**

- **Store Report - Matt** **6:25 pm - 6:46 pm**
 - The parking lot work is still to be determined.
 - Due to recent high humidity, the refrigerator cooler froze up and caused an issue, needing repair; the walk-in cooler froze up the next day, probably due to having to handle overflow from the first cooler temporarily.
 - These issues have revealed a repair that will need to be addressed in the future.
 - The bathroom sink had come off the wall due to installation issues; this has been covered by the installer. Due to this installation, the mirror will need to be replaced.
 - There was a customer in-store incident that was resolved at the time of the incident.
 - The general manager is looking into the management of a diseased Ash tree that is on the premises.
 - Sales are doing well
 - Full-time Spiral Co-Op employees were offered a health care benefits package; 3 of 5 full-time employees opted in.

- **B Policy - Matt**
 - There were no B Policies scheduled for this month

Board Business **6:46 pm to 7:50 pm**

- **Board Policy - C Policy - Amanda** **6:46 pm - 6:59 pm**
 - Clarity was needed to define officer perpetuation; this discussion is scheduled for a later meeting.
 - Grant research is still an opportunity for the co-op to develop and pursue;
 - The general manager informed us that there are grants available for board education.

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- A Food Dollars program would also be a worthy pursuit; this is an incentive program that stretches the spending ability of those that fall within the parameters of this program.
- Allina and Health Partners also incentivise clients that spend their funds on healthy food options.
- The minutes need to be current to the site; this has been delayed due to site access issues.

Amanda motioned that we accept the **C Policy as Compliant, with the stipulations that Leigh (secretary) and Cassie (Assistant Manager) will meet to rectify the site access issue..** **Katya** seconded it. The motion was voted on and **passed**.

- **Miscellaneous Business - Brandon** **6:59 pm - 7:04 pm**
 - Discussion was brought up about whether the board meetings are open to the public; this was confirmed that it is
 - Meeting in person more often was also discussed and received favorably, pending board member schedules

- **Ends - Amanda** **7:04 pm - 7:11pm**
 - Conversation continued about if the seven cooperative principles are covered in Spiral Co-Op's mission statement ("the Ends") and if the language needs to be changed from its present state.
 - The present Ends statement was viewed as sufficient

Amanda motioned to keep the current Ends statement. **Tammy** seconded it. The motion was voted on and **passed**.

- **Event Planning - Amanda** **7:11 pm - 7:17 pm**
 - The July 6th event was the fifth best in co-op history.
 - August's historic and primary focus is recruiting new board members.
 - August is a busier time for the co-op and competes with vacations.
 - We have had two people show interest in running for the board, but overall commitment is pending.
 - Schar's Bluff is the location for the annual meeting

- **Communications Committee - Katya** **7:17 pm - 7:40 pm**
 - Maker Market Event: Thursday, July 10th
 - Set up is as early as 3:00 pm, being ready to go by 4:45 pm. The location is by the Labyrinth on the RiverWalk
 - **The Makers Market Jobs are as follows:**
 - The game will be based on smelling bulk spices
 - Snack prizes will be provided for kids
 - "Five-off-twenty-five" coupons will be available
 - **Leigh** will create forms for the game
 - **Tammy** will bring the store items:

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- Board box with applications for membership and board membership
- Board box with clipboards and pencils
- Sachets of Herbs
- Tables, tent, and sign from the co-op
- **The Board is meeting to set up at 4:00 pm:** Amanda, Brandon, Tammy, Katya, and Leigh will be present.
- Board Blurbs **7:40 pm - 7:44 pm**
 - Idea for Board Blurbs:
 - Dietary Restrictions List
 - Co-Op Hacks
 - Create a calendar for items and responsibility
 - 1-2 paragraphs to Assistant Manager; send to Cassie and copy Katya
- **Miscellaneous Business - Amanda** **7:44 pm - 7:50 pm**
 - CBLD-101 is July 20th, and enrollment is still open.
 - Action items that were not addressed tonight will be addressed next month.
 - Looking forward, September would be a good time to do a Tap Room Take Over or Brews with the Board; Katya will check to see if a Sunday is available.

There was no need for an executive session this evening. Everything was covered and we are up to date with information.

Open Discussion: None

Assigned Responsibilities that resulted from Board Meeting:

Task	Responsible Party	Completion Goal Date
Carpenter Nature Center - Raptor Release	Leigh	Follow up next meeting
Continuing recruitment	All	Follow up next meeting

Amanda motioned to adjourn. It was seconded by **Tammy**, voted on, and passed. The meeting closed at **7:53 pm**.

The next meeting is scheduled for **Wednesday, August 14, at 7:00 pm**.