

Spiral Natural Foods
Board of Directors Meeting Minutes
June 12, 2024 at 7:05 pm

Location of Meeting: video conference via Skype

Attendees: Amanda Olson, Tammy McGinn, Leigh Arnoldy, Jess Settergren, Katya Rouzina, Brandon Lovejoy, Sue Taylor, and Matt Malecha

Absent: NA

Call to Order at 7:05 pm: Amanda motioned to call the meeting to order, seconded by Leigh. The motion was voted on and passed.

ADMINISTRATION

7:05 pm to 7:07 pm

- Consent Agenda - Amanda 7:05 pm
 - March meeting minutes update and May's meeting minutesAmanda motioned to approve the consent agenda and minutes. Tammy seconded it. The motion was voted on and passed.

- Agenda for Evening's Meeting - Amanda 7:06 pm
 - Amanda motioned to approve the consent agenda and minutes. Jess seconded it. The motion was voted on and passed.

GM BUSINESS

7:07 pm to 7:25 pm

- Store Report - Matt 7:05 pm
 - Best sales month ever again
 - Payables are being addressed
 - Co-op partners - addressed communications with their invoicing system; still using them as a vendor
 - Working on health insurance benefits for full-time employees; in the end, this would apply to three employees
 - Facebook interaction is up, Pride had good interaction

- B Policy (B2) - Matt 7:17 pm
 - Minnesota Legislature
 - Minnesota legislature and minimum wage impact is being watched
 - Minnesota legislature is proposing that there is an annual 5% increase/year; this will require a review since it is a different criteria than the previous financial plan
 - The benefit is for employees; the challenge is working with a changing target
 - Business Plan
 - SWOT analysis and vendor competition taken into consideration
 - Reviewing to make sure the Board has enough data from the GM
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Amanda motioned to accept the B Policy as Compliant. Leigh seconded it. The motion was voted on and passed.

BOARD BUSINESS

7:25 pm to ~~7:49~~ pm

- Board Policy - C Policy (C2) - Amanda 7:25 pm to 7:37 pm
 - The board has steps in place to take care of GM contract on a timeline
 - Distinction of roles - board members are working on settling in
 - Recruitment:
 - We are getting help with this; this is a standard challenge with many co-op boards
 - Plan to reach out to Cassie (Operation Manager) to promote in-store information about board
 - Following up with member-owners that have shown interest in the past

Amanda motioned that we accept the C Policy. Leigh seconded it. The motion was voted on and passed.

- Board Policy - A-Ends Policy 7:37pm - 7:49 pm
 - Questions to reflect on: does the board need to expand on the language of the A-Ends policy or does it cover the principles of the co-op?
 - Any changes or specific language suggestions will be brought to the next meeting

- Member Request 1 7:49 pm - 7:52 pm
 - A new request for membership refund
 - We have refunded several this year due to moving from the area
 - As stated in the application, the owner-membership fee refundable, but the process needs to go through the board of directors

Amanda motioned that we honor the request for the refund. Brandon seconded it. The motion was voted on and passed.

- Member Request 2 7:52 pm - 8:11 pm
 - A c-share (preferred share) refund request; this was a loan that was converted to a c-share
 - The co-op is still working on finances from the move
 - Loans also need to be looked at
 - This month is our fiscal year end; to be revisited in October

Tammy motioned that decline the request, with the stipulation that we revisit it in October. Amanda seconded it. The motion was voted on and passed.

- Store/Event Planning - Amanda 8:11 pm

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- July 6th - International Co-op Event
- Communications Committee - Katya 8:13 pm - 8:50 pm
 - Meeting next week to discuss next theme for board outreach event
 - Maker's Market
 - Maker's Market is scheduled every two weeks; we don't have to be at every one - you pick the dates
 - What do we have to offer: activity for kids, wheel spinning, making items
 - This would be a good meet with the board activity for summer
 - The July 11 and August 8 dates would work; we would have to be on a wait list
 - If we cannot get into the Maker's Market, we will still keep the above dates open for Co-op Board Events
 - Farmer's Market (city)
 - Need a bi-weekly commitment
 - They are competing with local church markets
 - Carpenter's Raptor Release
 - Get more info
 - Talk to Cassie
 - Annual Meeting
 - Schaar's Bluff - Gathering Center \$410
 - October 6th - Sunday
 - Red Cross
 - August 1, 2024 is available
 - Need 6-7 spots for the blood mobile; we have 4 level parking spots
 - This will need to be tabled because we need a level parking lot
 - We might look into November, when there is availability for the coordinator to stop by to look at the location.
- Miscellaneous Business - Amanda 8:50 pm - 8:54
 - CBLD - Matt will sign those up that need to attend
 - Recruiting board members
 - Board Blurb
 - to be discussed at Communications Committee
 - Could be combined with Why I Became a Board Member
- Next Meeting Agenda Review - Amanda 8:54 pm - 8:56 pm
 - The next meeting is scheduled for Monday, July 8th at 6:00 pm - in person at Spiral Co-op

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- B Policies - none
- C6 Policy – Officers’ Roles (July)

There was no need for an executive session this evening. Everything was covered and we are up to date with information.

OPEN DISCUSSION: None

Assigned Responsibilities that resulted from Board Meeting:

Task	Responsible Party	Completion Goal Date
Review A-Ends; see if a language change or expansion is necessary or desired	All members	Next meeting
Taking with Maker’s Market coordinator	Amanda	Next meeting
Getting info on CNC Raptor Release	Leigh	Next meeting
Planning the BloodMobile out to a further date	Sue	On-going
Board Blurb	Tammy	Next meeting
C-share follow up	Amanda	Next meeting
Recruiting a new member	Amanda	Next meeting

Amanda motioned to adjourn. It was seconded by Tammy, voted on, and passed. The meeting closed at 8:58 pm.