

Spiral Natural Foods Board of Directors Meeting Minutes August 12, 2020 at 7:00pm

Location of Meeting: videoconferencing via Skype due to State of Minnesota Shelter in Place order

Attendees: Tammy McGinn, Jenni Garlough, Peter Maccaroni, Annie Zastera, Nikki Milton, Renee Thompson and Matt Malecha. Vicki Scott, Marketing, also joined the meeting

ADMINISTRATION 7:11 pm

- **Call to Order** Tammy motioned to call meeting to order; 2nd by Peter. Motion voted on; passed

BOARD DECISIONS

• Consent Agenda 7:12 pm

- August 2020 Meeting Agenda
- July 7, 2020 Meeting Minutes
- July 7, 2020 Executive Meeting Minutes

Tammy motioned to approve consent agenda. 2nd by Peter. Motion voted on; passed

GM BUSINESS 7:14 pm

• Store Report

Matt

- Matt & Gwen were able to take some vacation time.
- Electrical outage community wide for ~4 hours at 4am. The battery back-up alarm only lasted 1.5 hours so the alert was not known until staff came in around 8am. Lost all refrigerator product and partial freezer product for a total of \$7,200.
- Sales down \$500 for July. Slower sales in wellness, deli, frozen and bulk.
- Current customer count is 740/week compared to 900/week recently.
- Hired new staff: Krista & Ben for cashier and Melanie for deli

• Policy Report

○ B1

- Matt is not receiving enough data from other coops to complete a comprehensive B1 d/t COVID businesses not running as normal. One week ago, only 9 out of 24 stores reported. Today, 15 out of 24 stores reported. Requesting to postpone B1 report for a few weeks until Matt can obtain more data.

Tammy motioned to move B1 a few weeks out until more data becomes available to complete the report. 2nd by Nikki. Motion voted on; passed.

○ A (Global Ends)

After some discussion, it was agreed to remove these 2 additional lines to keep Ends Statement clear and concise: 1) To be a steward of environmental sustainability 2) To provide education and support within the community. It was felt that these two were already implied from a food cooperative. The board and Matt agreed to the following Ends Statement

Spiral Food Coops exists:

- To be a trusted source of affordable, healthy, local foods and services for all
- To empower the local economy through relationships with local farmers and small businesses
- To be a safe welcoming community where all are valued
- To provide an opportunity for shared member ownership to our resources

Tammy motioned to accept the End Statement as currently written. 2nd by Jenni. Motion voted on; passed

BOARD BUSINESS 7:34 pm

• C7 – Board Committee Principles

- Reviewed responses from Board survey/evaluations

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Tammy motioned to accept C7 Board policy. 2nd by Peter. Motion voted on; passed

- **Communications Committee** **Nikki**
 - No new updates.

 - **Owner Outreach Initiative**
 - Owner outreach should include how are owners doing during COVID restrictions; anything else the coop can do for them; cold calling; open forum Zoom session. Jenni, Peter & Renee volunteered for cold calling.

 - **Board Elections**
- Four board director positions will be open for upcoming elections. (Renee, Nikki, Peter & Lynn). One application received. Peter is re-running. Peter and Tammy are recruiting nominees. The absolute latest date is 9/1/20.
- **Q & A** – none

Tammy motioned to move to closed executive session to discuss possible store expansion and capital campaign. Meeting moved to closed executive session at 8:12pm. Motion was 2nd by Annie.

Tammy motioned to move out of closed Executive Session at 8:52 pm. Motion was 2nd by Annie. Motion voted on; passed

Open Discussion: None

Assigned Responsibilities that resulted from Board Meeting

TASK	RESPONSIBLE PARTY	COMPLETION GOAL DATE
Owner Outreach – cold calling	Peter, Renee, Jenni	During August/September

Tammy motioned to adjourn. 2nd by Nikki Meeting adjourned at 8:53pm
Next meeting rescheduled for September 9th at 7:00pm.