

Spiral Natural Foods
Board of Directors Meeting Minutes
July 21, 2021 at 7:00 pm

Location of Meeting: video conference via Skype due to COVID restrictions

Attendees: Pete Macaroni, Jenni Garlough, Annie Zastera, Leigh Arnoldy, Dina Sagan, and Matt Malecha -- Absent: Tammy McGinn & Jenn Bierma

Administration 7:03 pm

- Call to Order: Pete motioned to call the meeting to order, seconded by Jenni. Motion voted on and passed.

Board Decisions 7:03 pm

- **Consent Agenda - Pete**
 - June 2021 Meeting Minutes
 - June 2021 Executive Meeting Minutes

Pete motioned to approve the consent agenda. Leigh seconded it. The motion was voted on and passed.

GM Business 7:04 pm

- **Store Report - Matt 7:04 pm**
 - The store did well last month - We were up in sales!
 - We'll close out the year probably tomorrow
 - Andrew's last day is Friday and his replacement is Mike who came from Aldi's for multiple years
 - Brenda is doing great upfront
 - Overall, we've just had good sales growth in the cold foods (might be due to the heat outside)

- **B2 (INFO) - Matt 7:07 pm**
 - The general fiscal budget has been included but our specific sales still need to be included
 - With the pandemic, expansion, and life, there have been so many unknowns that it makes projecting more difficult and makes the B2 need to be revamped
 - Matt is requesting an extension on voting on the B2 Report in August

Pete motioned to grant the extension for the B2 reports to be presented at the August board meeting. Dina seconded it. The motion was voted on and passed.

Board Business 7:13 pm

- **C6 Policy - Pete & Annie 7:13 pm**
 - The form was broken and wasn't realized until too late - Multiple questions didn't actually have the ability to answer properly
 - It was suggested that we start fresh with a fixed form for next month and double up for August

Pete motioned to move the C6 Report to next month. Dina seconded it. The motion was voted on and passed.

- **Member Loan Repayment Request - Matt 7:17 pm**
 - A member has moved away and has requested their loan repaid

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- Right now we are working hard to raise money for expansion so we discussed if it would be financially responsible to give away money at such a large amount
- There was discussion on options and the board suggested offering the accrued interest on the loan, showing our good faith that we are trying our best to accommodate members while still being prudent for the co-op as a whole
- Shared Capitol will need to approve next

Pete motioned to approve repaying the accrued interest rather than the full amount.

Jenni seconded it. The motion was voted on and passed.

- **Communications - Jenni, Jenn, Leigh 7:22 pm**
 - Nothing to report

Pete motioned to move to the closed executive session to discuss store expansion and the GM contract. The motion was seconded by Jenni, voted on, and passed. Meeting moved to the closed executive session at 7:24 pm.

Pete motioned to move out of the closed Executive session at 7:52 pm. Dina seconded the motion. The motion was voted on and passed.

Open Discussion: None

Assigned Responsibilities that resulted from Board Meeting:

| Task | Responsible Party | Completion Goal Date |
|------|-------------------|----------------------|
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Jenni motioned to adjourn. It was seconded by Pete, voted on, and passed. The meeting closed at 7:53 pm.

The next meeting is scheduled for August 11, 2021, at 7:00 pm.