

Spiral Natural Foods

Board of Directors Meeting Minutes

September 14th, 2022 at 7:00pm

Location of Meeting: Video conferencing via Skype

Attendees: Tammy McGinn, Jenni Garlough, Matt Malecha, Leigh Arnoldy, Peter Maccaroni, and Dina Sagan.

Absent: Annie Zastera

ADMINISTRATION

7:05pm

- **Call to Order** Tammy motioned to call meeting to order, 2nd Leigh by; passed

BOARD DECISIONS

- **Consent Agenda**

7:05 pm

- 8-10-22 Meeting Agenda
- 8-10-22 Meeting Minutes
- 8-10-22 Executive Meeting Minutes

Tammy motioned to approve consent agenda. 2nd Jenn by Motion voted on; passed

GM BUSINESS

Matt

7:10pm

- **Store Report**

- 28.4% over last year for sales. Most depts are up double digits, meat and cheese star performers.
- Jersey Mikes opened today. Which may cut into sandwich sales?
- Wellness is down close to 14% over last year.
- There is an adjustment being made with buyers for the larger volume while striking the balance of shrink.

- **B1**

- Matt Reported compliant on all parts of the B1 with the exception of B1.2- and B1.4

Tammy motioned to accept the B1, 2nd Jenn, passed

- **B3**

- Matt upped insurance to remain compliant in the B3.
- Matt Reported compliant on all areas of the B3

Tammy motion to approve B3 report. Leigh 2nd, approved.

BOARD BUSINESS

8:00 pm

- **C8 Governance Investment**

- Only question was what was the board's budget. Jenni will take a look and be sure that we are investing in any educational opportunities.
- We will revisit next meeting.

Tammy motions to approve C8, 2nd Leigh, passed

- **Board Elections**

- We need all applications completed by this week. We will post these online as well.
- Leigh will put a ballot together for Matt to ensure there is enough time for voting.
- Conversation about where to hold annual meeting. Will have communications committee review spaces in Hastings and get back before the end of next week.

- **GM Evaluations**

- Annie needs help to complete the cbl information compilation.
- Tammy asked for two members to help Annie compile this information and consolidate to help understand GM performance. Pete will help Annie, Jenn will get back this week about her availability.

- **Member investment refund request**

- Member is requesting their investment back and
- Tammy motions to refund the member in question, Jenn seconded, passed

- **Member Loan repayment plans**

- Member loan repayments are at board discretion.

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- Putting ideas into slack about a method for repayment that is fair and can be passed on to future boards.
- **Communications Committee-**
 - Leigh and Jenn met and discussed the communications committee aspects. The previous charter was very vague and lacked specifics.
 - Leigh and Jenn talked about social media, events, and elections. That the communications committee could be a part of. Matt expressed interest with help to provide information to present.
 - Need to determine the people who will be on the committee maybe extend to others outside the board community members?
 - All board members should look at the document and address expectations and hopes for the communication committee.

- **Q & A – none**

Open Discussion: None

Assigned Responsibilities that resulted from Board Meeting

TASK	RESPONSIBLE PARTY	COMPLETION GOAL DATE

Tammy motioned to adjourn. 2nd jenni by . Meeting adjourned at 9:03:pm